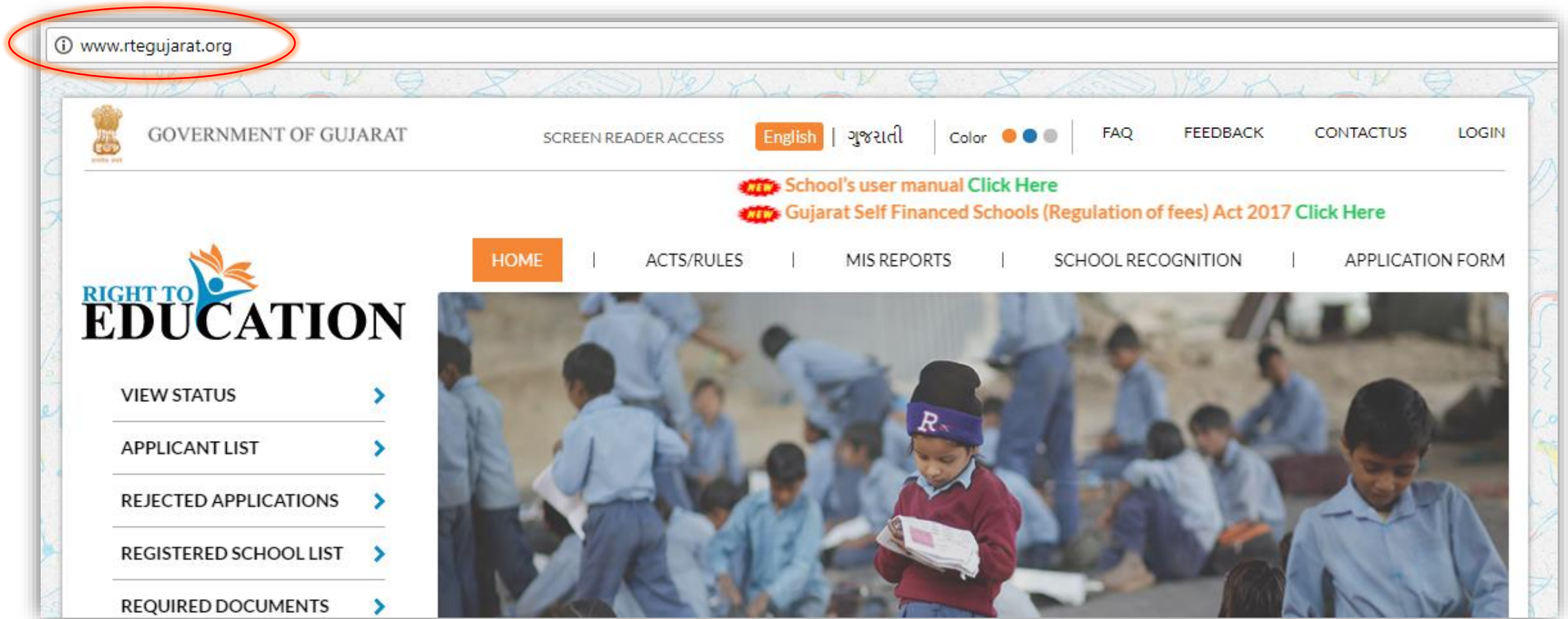




School Instruction Manual

1. Go to the website www.rtegujarat.org



The screenshot shows the homepage of the Government of Gujarat's Right to Education portal. The browser's address bar at the top left contains the URL www.rtegujarat.org, which is circled in red. The website header includes the Government of Gujarat logo and name, a screen reader access link, language options for English and Gujarati, color selection tools, and links for FAQ, Feedback, Contact Us, and Login. Below the header, there are two prominent announcements: "NEW School's user manual [Click Here](#)" and "NEW Gujarat Self Financed Schools (Regulation of fees) Act 2017 [Click Here](#)". A main navigation menu features buttons for HOME, ACTS/RULES, MIS REPORTS, SCHOOL RECOGNITION, and APPLICATION FORM. On the left side, a vertical menu under the "RIGHT TO EDUCATION" logo lists: VIEW STATUS, APPLICANT LIST, REJECTED APPLICATIONS, REGISTERED SCHOOL LIST, and REQUIRED DOCUMENTS, each with a right-pointing arrow. The main content area displays a photograph of school children in a classroom setting.

2. Go to Login

English | ગુજરાતી | Color ● ● ● | FAQ | FEEDBACK | CONTACTUS | **LOGIN**

NEW School's user manual
NEW Gujarat Self

MIS REPORTS | SCHOOL RECOGNITION | APPLICATION FOR

RIGHT TO EDUCATION

Sign In

Username

Password

LOGIN [Forgot Password?](#)

School's user manual [Click Here](#)

Your IP Address is 27.109.14.202
Help line 1800-120-1464

3. Provide username and password

RIGHT TO EDUCATION

Sign In

2400000001

LOGIN [Forgot Password?](#)

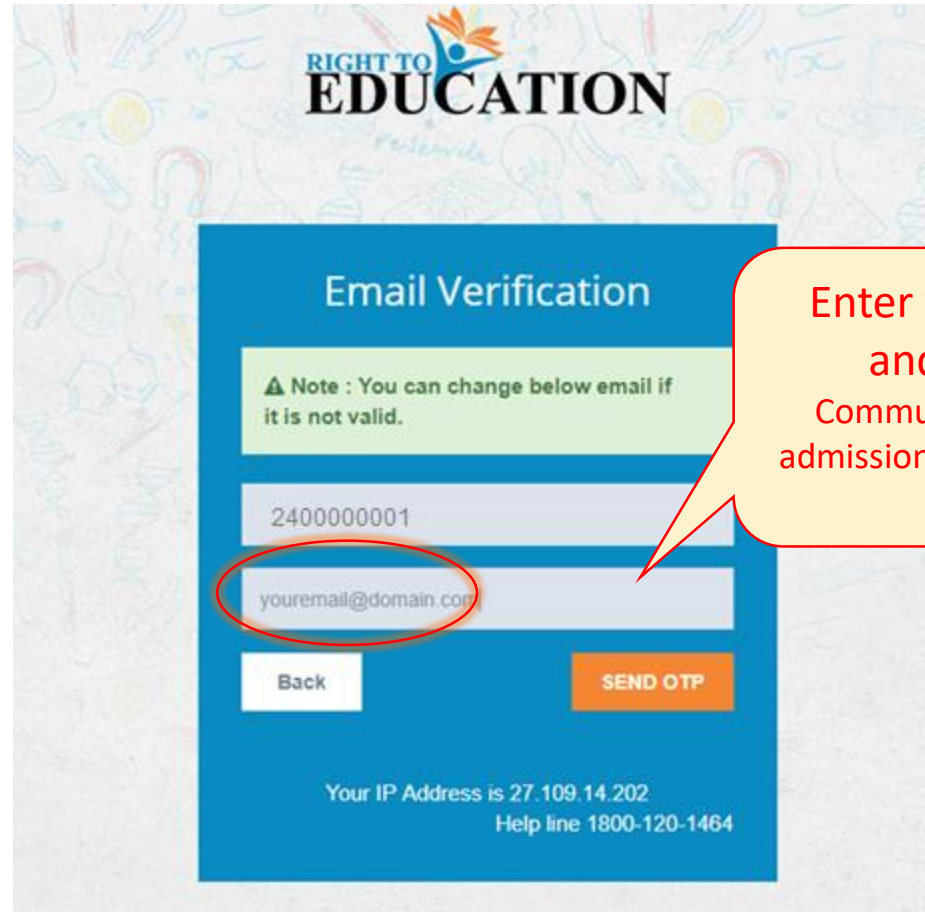
[School's user manual](#) [Click Here](#)

Your IP Address is 27.109.14.202
Help line 1800-120-1464

Your School code is your username

Enter rte@2018 in the password field

4. Verify Email Address



The screenshot shows a web interface for 'RIGHT TO EDUCATION' with a background of educational icons. The main heading is 'Email Verification'. Below it is a green note box: '▲ Note : You can change below email if it is not valid.' There are three input fields: the first contains '2400000001', the second contains 'youremail@domain.com' and is circled in red, and the third is empty. At the bottom are 'Back' and 'SEND OTP' buttons. Footer text includes 'Your IP Address is 27.109.14.202' and 'Help line 1800-120-1464'.

Enter your email address
and click Send OTP
Communications regarding RTE
admissions will be sent to this email
address.

5. OTP sent to email

OTP will be sent to your email address as displayed here

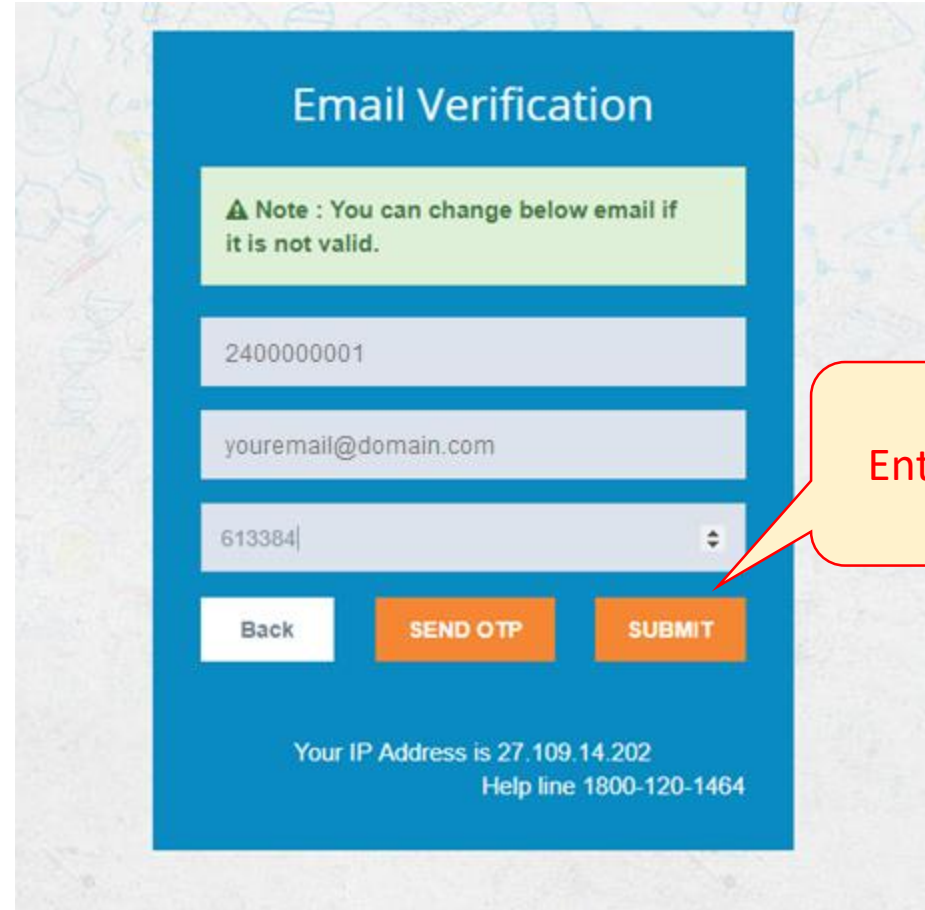


613384 is your OTP for RTE Portal.

This is an automatically generated email, please do not reply.

This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

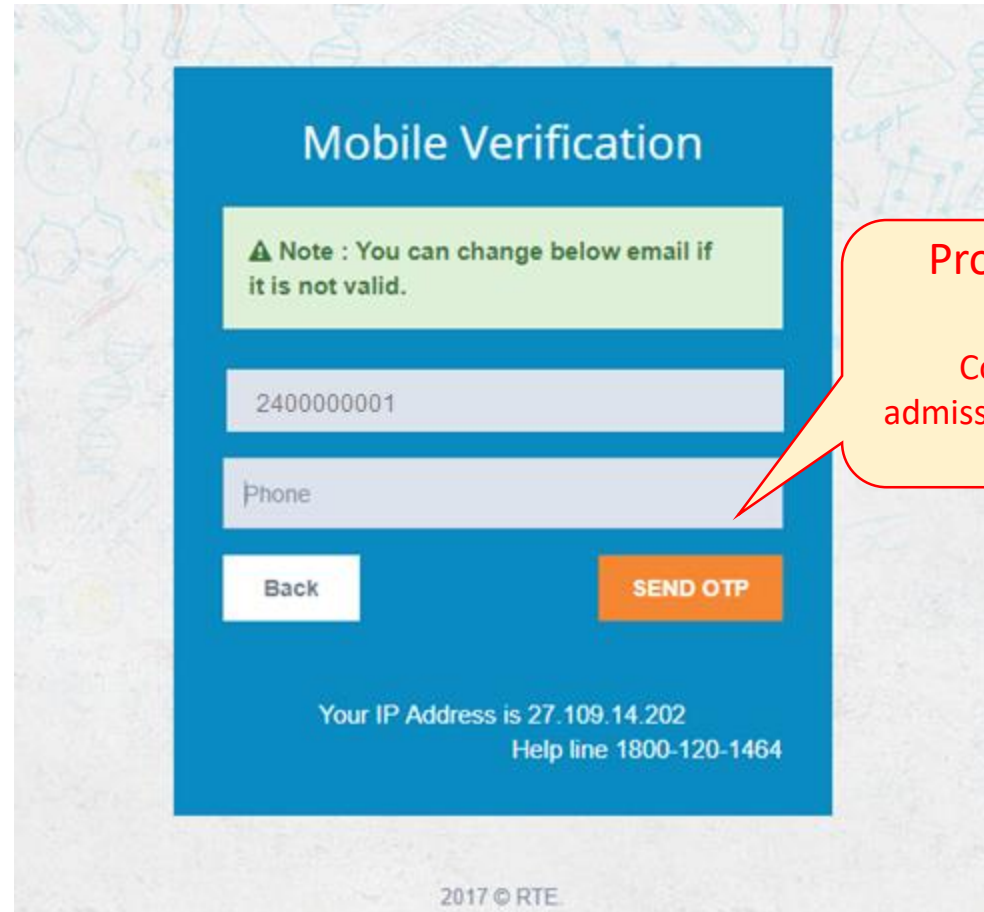
6. Submit OTP



The screenshot shows a web form titled "Email Verification" with a blue header. Below the title is a green note box containing the text: "⚠ Note : You can change below email if it is not valid." The form contains three input fields: the first contains the number "2400000001", the second contains the email address "youremail@domain.com", and the third contains the number "613384" with a dropdown arrow on the right. At the bottom of the form are three buttons: "Back" (white), "SEND OTP" (orange), and "SUBMIT" (orange). Below the buttons, the text reads "Your IP Address is 27.109.14.202" and "Help line 1800-120-1464". A yellow callout bubble with a red border points to the "SUBMIT" button, containing the text "Enter OTP and click Submit".

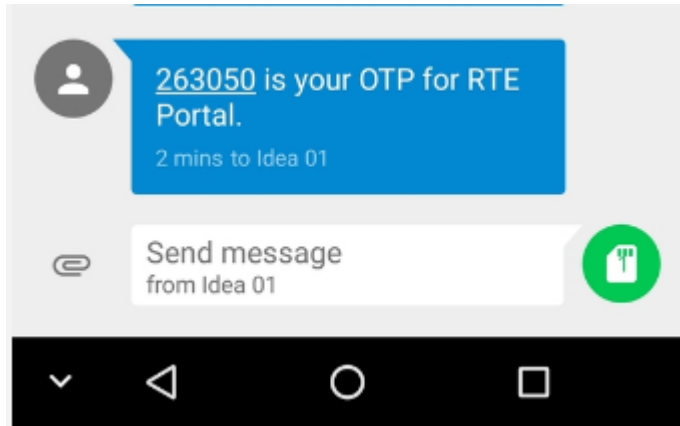
Enter OTP and click Submit

7. Mobile no verification



The screenshot shows a 'Mobile Verification' form with a blue header. Below the header is a green note box with a warning icon and the text: 'Note : You can change below email if it is not valid.' There are two input fields: the first contains the number '2400000001' and the second is labeled 'Phone'. At the bottom of the form are two buttons: 'Back' and 'SEND OTP'. Below the buttons, the text reads: 'Your IP Address is 27.109.14.202' and 'Help line 1800-120-1464'. At the very bottom of the page is the copyright notice '2017 © RTE.' A red callout box with a white background and a red border points to the 'Phone' input field. It contains the text: 'Provide mobile no and click Send OTP' and 'Communications regarding RTE admissions will be sent to this mobile no.'

8. Submit OTP



A screenshot of a 'Mobile Verification' web form. At the top, a green notification box says '✓ OTP Sent to your Phone ...!!!'. Below it, a green note box says '▲ Note : You can change below email if it is not valid.' The form contains three input fields: the first contains '24010403609', the second contains '9999988888|', and the third is labeled 'Mobile OTP'. At the bottom, there are 'Back' and 'SUBMIT' buttons. Below the buttons, it says 'Resend OTP after 00:52'. At the very bottom, it displays 'Your IP Address is 27.109.14.202' and 'Help line 1800-120-1464'.

Enter OTP and click submit

9. Set your Password

RIGHT TO EDUCATION

Change Password

New Password

Confirm Password

SUBMIT

Your IP Address is 27.109.14.202
Help line 1800-120-1464

Set password for your account.

10.Login

After successful login this screen will be displayed.

RIGHT TO EDUCATION **ABC SCHOOL** 240104000001

Dashboard

Home

Use Chrome Browser for better Performance.
RTE अंतर्गत प्रवेश २०१८-२०१९ माटे आपनी शाळानी माहिती नी जातरी करवा / अपडेट करवा अही क्लिक करो. **NEW**

Category	Count	Action
Pending Applications	0	VIEW MORE
Pending Documents Applications	0	VIEW MORE
Approved Applications	0	VIEW MORE

11. Update data

Update your data:

1. School Information 2018-19
2. Contact Details
3. Fee Structure

The screenshot shows a sidebar menu on the left with the following items: Dashboard, School Information 18-19, Contact Details (highlighted with a red circle), Fee Structure, and Old Allocation List. The main content area displays the 'Contact Details' form with the following fields:

- Principal Name: Enter Principal Name.
- Principal Number: 9999988888 (with a 'Change' button)
- Landline: Enter Landline...
- Email: youremail@domain.com (with a 'Change' button)
- School Address: Enter School Address...

Below the 'Contact Details' section is the 'Bank Account Details' section with the following field:

- Bank Account Number: Enter Bank Account Number...

Helpline

If you face difficulties registering your account or logging in then you may contact us on 1800-120-1464